

**STATEMENT SHOWING RETIREMENT GRATUITY AND FAMILY PENSION**

admissible in respect of **Shri Paonam Shyam Singh**, Retd. Grade-IV, EIN - 000831, Manipur Secretariat

<b>Date of Birth superannuation</b>	01 March, 1965
<b>Date of Joining Service</b>	13 November, 1986
<b>Date of Superannuation</b>	28 February, 2025

<b>Emolument for the purpose of retirement Gratuity</b>	
<b>Pay</b>	Rs. 40,600
<b>DA</b>	Rs. 15,834
<b>Total</b>	Rs. 56,434

	<b>Year</b>	<b>Month</b>	<b>Day</b>
Qualifying Service from 13 November, 1986 to 28 February, 2025	38	3	18
Less Non-Qualifying Service (EOL)	0	0	0
Net Qualifying Service	<b>38</b>	<b>3</b>	<b>18</b>
<b>77, limited to 66 completed six monthly periods</b>	<b>33</b>	<b>0</b>	<b>0</b>

**Regulation of Pay**

Pay Band Rs. 5200-20200/- (Matrix Level-4)

<b>Period from and to</b>	<b>Pay (Rs.)</b>	<b>Total Months</b>	<b>Amount (Rs.)</b>
01 May, 2024 to 30 June, 2024	39,400	2	78,800
01 July, 2024 to 28 February, 2025	40,600	8	3,24,800
<b>Total</b>		<b>10</b>	<b>4,03,600</b>

<b>Item</b>	<b>Formula / Calculation</b>	<b>Result (Rs.)</b>
<b>Average Emolument</b>	$\frac{4,03,600}{10}$	40,360
<b>Pension admissible</b>	50% of 40,360 = Rs. 20,180 or 50% of 40,600 = Rs. 20,300, whichever is beneficial	20,300
<b>Retirement Gratuity</b>	$\frac{(\text{Pay} + \text{DA}) \times \text{Q.S}}{4} = \frac{(40,600 + 15,834) \times 66}{4}$	9,31,161
<b>Provisional Retirement Gratuity</b>	90% of 9,31,161	8,38,045
<b>Leave Encashment</b>	$\frac{(\text{Pay} + \text{DA}) \times \text{Leave Due}}{30} = \frac{(40,600 + 15,834) \times 300}{30}$	5,64,340
<b>Family Pension – Normal</b>	30% of 40,600	12,180
<b>Family Pension – Enhanced</b>	50% of 40,600	20,300
<b>Commutation</b>	40% of pension $\times$ 12 $\times$ commutation factor = 40% of 20,300 $\times$ 12 $\times$ 8.093	7,88,582

**Koshoni Phimu**  
Deputy Secretary (GAD)  
Govt. of Manipur